

Project Team Meeting Minutes

April 15, 2009

In Attendance:

Richard Breen, City of Glenview
Kacy White, City of Glenview
Meme Runyon, River Fields
Dave French River Fields
Lisa Hite, Metro Parks

Aida Copic, Planning and Design
Services
Anne Bader, Corn Island Archeology
Mike Smiley, Environs
Jon Henney, GSP

The meeting began with a discussion on the project web site. Jon asked everyone if they now had access to the site or knew how to request a login and password for the site. GSP will send an invitation to Kacy White and Hunter Louis so they will also be able to access the site. The web site will become the depository for all maps, meeting agendas and minutes, background reports, and similar project related documents. The grant application for the project will be added to the web site, and a copy will be provided to the project team.

The draft agenda for the initial CAG meeting was then discussed. Jon reported that Metro Works had scheduled the meeting for May 4, pending availability of a meeting space. He went on to report that the difficulty in scheduling a date for the meeting was due in large part to problems Mary Lou Northern was having being able to reach the 30 plus large land owners by phone. Dirk considered this an important first step before letters to the CAG go out.

The group stressed the importance of providing the CAG members with adequate notice to ensure the members have time to schedule the meeting. At least 3 weeks notice was suggested with the meeting held on a Tuesday, Monday or Thursday (in order of preference).

There was a brief discussion about the CAG membership list. Mayor Breen wanted to make sure that Chief Aponte of the Harrod's Creek Fire Department and Col. John Aubrey of the Knights of Columbus are included on the CAG. The group then reviewed and discussed the draft meeting agenda prepared by GSP (see attached). The following is a summation of that discussion:

- Need to start with big picture (context), including summary of relevant Ohio River Corridor Master Plan goals/objectives, Metro Loop objectives, and Bike Summit objectives. Emphasize that there are no pre-conceived solutions to how these objectives will be reached.
- This meeting should also attempt to diffuse some existing "hot buttons". For example, it should be made clear that the debate surrounding the Harrods Creek Bridge would not be examined as part of this study beyond looking at

River Road Scenic Byway Corridor Management Plan

the issue of bike and pedestrian access over Harrods Creek. It should also be made clear that the former inter-urban rail corridor has converted back to private ownership and that any use of this corridor would take place only with the voluntary consent of the land owner. Mayor Breen added that former rail line would not be available for use through the City of Glenview.

- Meeting management will be critical to keep the group on task.
- Important to use this first meeting as an opportunity to find common ground. Reference to previous work (including use of graphics) will be helpful to not only avoid re-hashing issues that have already been resolved but to help validate the time and effort of those involved in these earlier efforts.
- Importance of clearly expressing critical “message points” that are adhered to throughout the process to help build trust.
- Present the “Review and Assessment” information in a way that sets the context for the corridor. Hit the high points and avoid too much detail.
- Make sure that the project title “River Road Scenic Byway Corridor Management Plan” is consistently used.
- Given the amount of information to be covered and the time allotted (1.5 hours), we need to provide as much information as possible in writing prior to the meeting.
- While additional money has been appropriated for right of way acquisition the project has determined that no condemnation or eminent domain will be utilized. The Project Team is determined to proceed in a way that builds consensus and agreement. The team understands how important it is to reach out in a courteous and respectful way to the stakeholders, and CAG in order for the project to be successful.

While discussing how to introduce the objectives of the study, it was pointed out that there are specific requirements, as part of the funding grant, that need to be met. Aida will provide the consulting team with a copy of the grant application.

Mike then reviewed the in-progress maps with the group to end the meeting.

Respectfully Submitted,

Jon Henney